

# Advisory Board Meeting/ Réunion du comité consultatif Agenda / Ordre du jour

March 4th, 2010/ 4 mars 2010 Grand-Pré national historic site of Canada / Lieu historique national du Canada de Grand-Pré

1 pm - 3 pm / 13 h à 15 h

Chair/ Président de session: Gérald C. Boudreau

- 1. Welcome / Mots de bienvenue
- 2. Approve agenda / Approbation de l'ordre du jour
- 3. Approve minutes from previous meetings / Approbation des notes de la réunion précédente
- 4. For discussion and approval / Pour discussion et approbation:
  - a. Advisory Board meeting schedule / Dates de réunion du comité consultatif (for approval/ pour approbation)
  - b. Tourism study / Étude sur le tourisme (for reception / pour réception)
- 5. For information / Pour information:
  - a. Financial and administrative report / rapport financier et administratif
  - b. Community engagement and planning report / rapport sur la participation communautaire et la planification
  - c. Project manager's and progress reports / rapports d'étape et du directeur de projet
- 6. Correspondance
  - a. Letter of support from the Fédération acadienne de la Nouvelle-Écosse / Lettre d'appui de la Fédération acadienne de la Nouvelle-Écosse
- 7. Other business / Autres affaires
- 8. Open floor (time limited by chair)/ Plénière (temps limité par le président de session)
- 9. Next meeting / Prochaine réunion
- 10. Adjournment / Levée de séance



# Advisory Board Meeting/ Réunion du comité consultatif NOTES

January 14, 2010/ 14 janvier 2010

Grand-Pré national historic site of Canada / Lieu historique national du Canada de Grand-Pré

1 pm - 3 pm / 13 h à 15 h

Chair/ Président de session: Gérald C. Boudreau

**Voting Members Present** 

Peter Herbin (Co-chair)
Gerald Boudreau (Co-chair)

Jim Laceby
Stan Surette
Beth Keech
Hanspeter Stutz

Community Member and Co-chair
Société nationale de l'Acadie (SNA)
Kings Regional Development Agency
Société promotion Grand-Pré (SPGP)
Kings Hants Heritage Connection
Community Member at large

Robert Palmeter Grand Pre Marsh Body

Liz Morine Destination Southwest Nova Scotia
Greg Young Eastern Kings Chamber of Commerce

Mike Ennis Municipality of Kings County

**Ex-Officio Members Present** 

Neal Conrad Nova Scotia Economic Development

Claude DeGrace Parks Canada

Brian Banks/Paul Richards Atlantic Canada Opportunities Agency (ACOA)
Bill Greenlaw NS Department of Tourism, Culture and Heritage

Victor Tetrault Société promotion Grand-Pré (SPGP)

Christophe Rivet Parks Canada

Louise Watson Nova Scotia Economic Development

**Resource Members Present** 

Chrystal Fuller Municipality of Kings County- Planner
Marianne Gates Kings Regional Development Agency

Voting Members Absent

Barbara Kaiser Community Member at large

Chief Shirley Clarke Glooscap First Nation

**Ex-Officio Members Absent** 

Vaughne Madden NS Office of Acadian Affairs(OAA)

- Welcome / Mots de bienvenue
   Chair Gerald called the meeting to order at 1 :05
- 2. Approve agenda / Approbation de l'ordre du jour Add 7e. Tourism Strategy Update
- 3. Approve minutes from previous meetings / Approbation des notes de la réunion précédente
  - Add under 5a- Approved by consensus
- 4. Presentation on the draft management plan for Grand-Pré National Historic Site of Canada / Présentation de l'ébauche du plan directeur du lieu historique national du Canada de Grand-Pré
  - Claude DeGrace presented the draft plan. The next stage is 1st nation review and approval
  - It is expected this plan will be final for inclusion with the dossier submission.
  - Chrystal Fuller indicated that she sent a letter to Parks Canada on behalf of the project in her capacity as Chair of the Management Working Group
- 5. Presentation on our accomplishments and work ahead / Présentation sur le parcours accomplis et les prochaines étapes
  - Christophe gave a presentation on the project's accomplishments and the final year of work.
    - Key message: The clock is ticking and there is a lot of work to do!
- 6. For discussion and approval / Pour discussion et approbation:
  - a. Budget update and review / Mise à jour et révision du budget
  - A revised budget was circulated. The Steering Committee reviewed the current budget to ensure all possibilities are anticipated to the July 2012.
  - Neal Conrad requested a cash flow projection
  - The revised budget was passed by consensus.
  - Addition funding will be requested from ACOA and NSRED
    - b. Timeline update and review / Mise à jour et révision de l'échéancier
    - Four key priorities were highlighted.
    - The timeline was passed by consensus
    - c. Team adjustments / Modifications de l'équipe
      - Three options were provided with option one being recommended.
      - Option Number 1 was approved by consensus
    - d. Archaeological report / Rapport d'archéologie
      - This report was included in the November meeting documents. Christophe highlighted the report.
    - e. Comparative study working group spending / Coûts du groupe de travail sur l'étude comparative
      - It was recommended that the experts be invited for an April event. The board approved by consensus the spending of up to \$17,000 to accomplish this event.
    - f. April event / Événement du mois d'avril

- Local members of the Advisory Board volunteer to assist with this event. They
  will be contacted by Amelia closer to the date. The following volunteered:
  Hanspeter, Claude, Victor, Peter, Robert, EKCC (Judy Rafuse), and Beth
  Keech.
- g. Engaging Advisory Board / Participation active du comité consultative
  - The co-chairs spoke of the tremendous amount of work required over the next year and that everyone's help was need to accomplish the goal of dossier submission.

#### 7. For information / Pour information:

- a. Financial and administrative report / rapport financier et administrative
  - This was included in the budget document.
- b. Community engagement and planning report / rapport sur la participation communautaire et la planification
  - The boundary will be verified.
- c. Travel Report St.Louis MO / Rapport de voyage : Saint Louis, Missouri
  - Christophe highlighted the circulated report.
- d. Project manager's and progress reports / rapports d'étape et du directeur de projet
  - Christophe highlighted the circulated report.
- e. Tourism Strategy Update
  - Marianne circulated a flyer to invite the Advisory Board to a public meeting regarding the initial consultant findings of the Tourism Strategy

#### 8. Correspondence

- a. Parks Canada support of Project Manager / Appui de Parcs Canada pour le directeur de projet
- Financial support from the Conseil de développement économique de la Nouvelle-Écosse / Appui financier du Conseil de développement économique de la Nouvelle-Écosse
- c. Financial support from the Société nationale de l'Acadie / Appui financier de la Société nationale de l'Acadie
- d. Department of Agriculture / Ministère de l'agriculture
- e. Department of Tourism, Culture, and Heritage / Ministère du Tourisme, de la culture, et du patrimoine
- 9. Other business / Autres affaires

A ministers meeting has been organized with the assistance of Neal Conrad. Minister scheduled to attend: Ministers MacDonell, Jennex, Steele, Belliveau, and Paris

- 10. Open floor (time limited by chair)/ Plénière (temps limité par le président de session)
- 11. Next meeting / Prochaine réunion
  - There was discussion regarding the frequency of the meetings. The steering committee will review the schedule and provide a recommendation to the board at the next as to if additional meetings are required.
  - The next meeting will be March 4 and tentatively May 6, July 8, September 2 or 9, November 4 or 18, January 13, 2011 (Signing meeting)
- 12. Adjournment / Levée de séance

The meeting was adjourned at 4:20.



To: Advisory Board

From: Christophe Rivet, Project manager

Date: March 4th, 2010

**RE: Advisory Board meeting schedule** 

#### **Background**

In light of the timeline set to deliver a nomination proposal to UNESCO by February 2011, the advisory board took note of the current meeting schedule, the progress that needs to be accomplished and raised the question as to whether it needed to meet more frequently. This was as a means to remain informed of progress, balancing the meeting agendas to make them more manageable, and accelerate decision-making.

#### **Current schedule**

The current meeting schedule is set to the first Thursday of the month, every other month. Current meeting months are March, May, July, September, November, and January.

#### Consideration for an accelerated meeting schedule

Two proposals were suggested, either meeting every month or meeting every six weeks.

On average, preparing, attending and debriefing following an advisory board meeting requires 30 hours from the project manager's time and 10 hours from other members.

Decision making points were identified in the timeline every 2 months and were assessed as being satisfactory.

Between March and July, a draft nomination proposal is being prepared which requires time to write, complete the research, coordinate reviews, engage in negotiations, outline approval process, carry out consultation, and allow for parallel policy development processes to progress.

Key decision points are related to progress on management, on confirmation of outstanding universal value, on positive review from experts and the Canadian delegation, and on progress related to the governance structure.

The Steering Committee needs time to implement the decisions from the Advisory Board and it is already working on a tight schedule.

While some meeting agendas may be heavier than others, in general issues were presented and discussed by the Advisory Board within the two hours it usually sets aside for its meetings.

# Recommendation and proposed meeting dates

The Steering Committee recommends keeping the current schedule of meeting every two months with modifications brought to the first Thursday of the month, in order to accommodate statutory holidays and Canadian delegation timelines.

Proposed meeting dates and objectives are:

- May 6<sup>th</sup> (first Thursday): review of progress, decision-point based on progress on consultation and other significant issues that may arise.
- July 8<sup>th</sup> (second Thursday): draft nomination proposal for approval to forward to the Canadian delegation for review.
- September 9<sup>th</sup> (second Thursday): draft nomination proposal incorporating Canadian delegation comments for approval to forward again to Canadian delegation to then forward to UNESCO for voluntary review. (TO BE CONFIRMED AS PROJECT PROGRESSES)
- November 4<sup>th</sup> (third Thursday): review of UNESCO comments, and approval of final steps to complete the nomination proposal. (TO BE CONFIRMED AS PROJECT PROGRESSES)
- January 13<sup>th</sup> (second Thursday): approval of the nomination proposal, signing ceremony.



# Municipality of the County of Kings

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1 March 2010 3-157

Christophe Rivet
Project Manager
World Heritage Nomination Proposal for Grand Pré

Dear Mr. Rivet:

# RE: Update on the Grand Pré and Area Community Plan & Public Consultation

The Grand Pré and Area Community Plan Liaison Committee met on 3 February 2010. With a few minor changes, the Community Plan Liaison Committee recommended that the draft Grand Pré and Area Community Plan be taken out for public consultation. There will be an open house on 11 March and then a more formal presentation with a question and answer period (public meeting) on 16 March. The input gained from the public consultations will be incorporated into the Community Plan and then the Community Plan will be brought back before the Community Plan Liaison Committee for recommendation to the Municipal Planning Advisory Committee. It is often the case that the draft community plan will be brought back a few times before it is ready for recommendation to the Municipal Planning Advisory Committee. The Grand Pré and Area Community Plan Liaison Committee wish to have the draft ready for recommendation to the Municipal Planning Advisory Committee in the spring.

The members of the Advisory Board are welcome to attend the upcoming public consultation sessions. It is my understanding that the Advisory Board will have a representative at these sessions to answer questions regarding the UNESCO nomination bid. The public consultation sessions are as follows:

- ❖ Open House: Thursday, March 11<sup>th</sup> from 2:00 p.m. to 5:00 p.m. and 7:00 p.m. to 9:00 p.m. at the Horton Community Centre, 11794 Hwy 1, Hortonville Storm Date –Thursday, March 18, 2010
- Public Meeting: Tuesday, March 16<sup>th</sup> at 7:00 p.m. at the Horton Community Centre, 11794 Hwy 1, Hortonville Storm Date – Tuesday, March 23, 2010

The Grand Pré and Area Community Plan is a Municipal planning document intended to promote a common vision for the four communities of Grand Pré, Hortonville, North Grand Pré, and Lower Wolfville. It will establish long-term goals and implement planning tools, such as zoning, aimed at achieving these goals.

Letters have been sent to every assessed property owner within the Grand Pré and Area Community Plan boundary informing them of the Grand Pré and Area Community Plan and inviting them to attend the Open House and Public Meeting. Letters have also been sent to land owners in Melanson informing them that they are no longer within the Plan Area boundary. Assessed property owners have been specifically notified of the above public consultation initiatives if they are the owners of a property that would be impacted by a proposal (zone change). The proposals are as follows:

 Proposal to Rezone Property from Agriculture (A1) to Environmental Open Space (O1) -

The purpose of this proposal is to mitigate the threats of coastal erosion along the north shore and to protect migratory bird habitat by rezoning land from Agriculture (A1) to Environmental Open Space (O1). The O1 Zone would no longer permit the construction of new dwellings. It would also require natural vegetation to provide support to the coastline through its root network.

Proposal to Rezone Property from Agriculture (A1) to Environmental Open Space
 (O1) -

The purpose of this proposal is to protect wetlands by rezoning land from Agriculture (A1) to Environmental Open Space (O1). The O1 Zone would no longer permit the construction of new dwellings.

 Proposal to Rezone Property from Coastal Shoreland (CS) to Environmental Open Space (O1) -

The purpose of this proposal is to mitigate the threats of coastal erosion and to protect migratory bird habitat by rezoning land from Coastal Shoreland (CS) to Environmental Open Space (O1). The O1 Zone would no longer permit the construction of new dwellings. It would also require natural vegetation to provide support to the coastline through its root network.

 Proposal to Rezone Property from Agriculture (A1) to Environmental Open Space (O1) -

The purpose of this proposal is to protect wetlands by rezoning land from Agriculture (A1) to Environmental Open Space (O1). The O1 Zone would no longer permit the construction of new dwellings.

Proposal to add a Views Protection Overlay (VP) zone -

The purpose of this proposal is to identify significant views. One of the policies of the Grand Pré and Area Community Plan is to encourage the protection of significant views. A Views Protection Overlay (VP) zone may restrict the positioning of a building on a property so that the significant view is not obstructed.

Proposal to Rezone Property to Parkland (P1) -

The purpose of this proposal is to rezone Parks Canada's properties to the Parkland (P1) zone. The purpose of this rezoning to Parkland (P1) is to provide for the development of parks and recreations facilities on these properties.

Please do not hesitate to contact me should there be any questions regarding the particulars or progress of the Grand Pré and Area Community Plan.

Sincerely,

Dawn M. Sutherland

Om Sutherland

Planner: Department of Community Development Services

MUNICIPALITY OF THE COUNTY OF KINGS



TO: Nomination Grand Pré Advisory Board

From: Christophe Rivet, Project Manager

Date: March 4th, 2010

RE: Project Manager's and Progress Report 13 (for discussion)

#### **GENERAL**

Overall, progress is being made as scheduled. The comparative analysis is still a challenge, but a first draft was prepared and will be reviewed shortly by the Canadian delegation to confirm direction.

#### Highlights include:

- Landscape analysis completed;
- Draft 2 of the comparative analysis is underway;
- Draft community plan is being prepared for consultation;
- Draft archaeological heritage strategy being reviewed by authorities;
- Compilation of appendices is underway;
- Draft coastal erosion study is underway;
- Draft Risk preparedness plan is underway;
- Map production is underway:
- Design of the nomination proposal is underway;

#### SPECIFIC COMPONENTS OF THE PROJECT AND OF THE PROPOSAL

#### **Description of Area:**

Nothing to report.

Next steps: Draft section completed.

#### Justification for Inscription:

Comparative analysis ongoing.

Next steps: Complete draft 2 of the comparative analysis.

#### **Evaluation of present state of conservation:**

Landscape analysis is complete. We now have an inventory of key cultural resources – such as buildings, sites, fields – including an analysis about whether these have value and whether they

have value in relation to the proposed OUV. We also have a statement of integrity and authenticity we can use to finalize the statement of OUV. Also based on that work, a condition assessment and condition indicators can now be prepared.

Next steps: Draft a condition assessment and condition indicators.

### Assessment of factors affecting the property:

Nothing to report.

Next steps: none.

## Monitoring plan:

Condition indicators need to be developed and an outline of monitoring process be prepared.

Next steps: Develop condition indicators.

# Develop protective and management system for the proposal:

National historic site process

Underway.

Next steps: Aboriginal consultation underway.

Municipal process (see planner's report)

The Community Plan Liaison Committee and municipal planners are preparing for consultation with the community.

Next steps: Consultation is scheduled for March 16.

#### Management plan

A second meeting took place between archaeologists in early February to review the first draft on the archaeological heritage strategy. A second draft was prepared and has been circulated in jurisdictions for comments and review. Comments are expected back on March 12<sup>th</sup> to prepare a third draft.

A first draft of a risk preparedness plan is ready for discussion. It outlines the threats from natural disasters, describe the way they may affect the cultural heritage that support the World Heritage proposal, and explain the response strategy from authorities. Discussions with the municipality of the county of Kings' emergency measures officer will need to occur.

The management plan working group is expected to meet again on April 30<sup>th</sup>.

Governance structure discussions underway. Meeting with provincial ministers was positive. A list of specific asks has been prepared and will be forwarded to the provincial authorities for consideration. A meeting with Parks Canada is scheduled for mid-March.

Next steps: Complete third draft of archaeological heritage strategy. Review draft of risk preparedness with emergency measures specialists. Prepare third draft management plan.

# **Visitor and Interpretation:**

Work completed. See Tourism Strategy report from consultants.

Next steps: Include information in nomination proposal.

# **Draft proposal:**

Sections 1 and 8 completed. Appendices compilation underway. Map production underway. Section 2, 3, 4, 5, 6, and 7 underway.

Next steps: Draft sections of the nomination proposal.

#### Project administration:

See financial report.

Next steps: See financial report

# Communication and public engagement:

The poster challenge was a success. Over 30 submissions were sent by students from local schools. Winners were announced on February 15<sup>th</sup> at the national historic site. An event was organized with the national historic site staff, the Evangeline artist cooperative, and Nomination Grand Pré to welcome students and their parents, announce the winners, take pictures, unveil the mosaic of the winning art, share a cake, and visit the site. The submissions and the winning art can be viewed on the Nomination Grand Pré website.

The next major activities are scheduled in April. The first is the April 17<sup>th</sup> symposium at Acadia University on the topic of agricultural heritage. The second is the April 18<sup>th</sup> celebration of International Heritage Day, the theme this year being agricultural heritage.

Next steps: Organise the April 17<sup>th</sup> and 18<sup>th</sup> events.

Engagement of the Acadian community

Invitations from Acadian communities and associations were made to attend events in the summer. Consideration of steering committee members' availability and schedules will be made.

Next steps: Continue discussions with community leaders for presentations and activities.

#### **Economic development & interpretation strategy:**

Complete. See Tourism Strategy report from consultants.

Next steps: None

## Approval process for final document:

N/

# **PROGRESS**

Project component	General category	Status	Target completion	Comment	Next steps
Outstanding Universal Value	Statement of OUV	Active	April	To finalize need to complete comparative analysis and condition assessment.	<ul><li>Complete comparative analysis</li><li>Draft</li></ul>
	Comparative analysis	Active	April	Additional international experts have been identified. First draft being reviewed.	<ul> <li>Finalize first draft</li> <li>Review from experts</li> <li>Redraft</li> <li>Workshop review</li> <li>Submit to AB</li> </ul>
	Integrity and Authenticity	Active	April	Need to finalize condition assessment and comparative analysis.	<ul> <li>Finalize landscape analysis</li> <li>Assess condition of cultural resources</li> <li>Complete archaeological mapping</li> </ul>
Management	National Historic site management plan	Active	October	Aboriginal consultation underway. Once comments are received, finalize and send to minister. September target date is for sending document to Minister's office.	<ul> <li>Present to AB</li> <li>Finalize for Aboriginal consultation</li> <li>Carry out Aboriginal consultation</li> <li>Finalize draft</li> <li>Internal review</li> <li>CEO approval</li> <li>Minister's approval</li> <li>Tabling in Parliament</li> </ul>
	Community plan	Active	October	Draft ready for consultation. Consultation of the community on March 16 <sup>th</sup> .	Review by community committee     Second draft     Review     Presentation to community     Review     Finalize     Forward to Planning Committee     Consultation     Forward to Council     Consultation     Approval

	WH management plan	Active	June	Draft archaeological heritage strategy being reviewed by authorities. Draft risk preparedness plan needs to be discussed with EMO at MCK. Coastal erosion study underway.	<ul> <li>Complete the         Archaeological Heritage         Strategy</li> <li>Risk preparedness plan</li> <li>Governance structure</li> <li>Condition assessment         and indicators</li> <li>Finalize landscape         analysis</li> <li>Coastal study</li> <li>Dyke maintenance         policies</li> </ul>
Commitments	Governance structure	Active	July	Meeting with ministers took place. List of specifics has been drafted and ready to forward to authorities. Parks Canada meeting scheduled for mid-March.	<ul> <li>Meet with provincial authorities</li> <li>Meet with Parks Canada</li> </ul>
	Memorandum of understanding	Active	December	Discussions on MOU has begun.	<ul><li>Draft MOU</li><li>Review by AB</li></ul>
	Implementation	Not active	January 2011	N/A	•
Dossier preparation	Appendices	Active	January 2011	Work underway	<ul><li>Compile legislation</li><li>Complete archaeological reports</li></ul>
	Translation	Not active	January 2011	N/A	•
	Editing	Not active	January 2011	N/A	•
	Photo and mapping	Active	May	List of photographs has been prepared for the nomination proposal. RFP needs to be completed to compile photos. Mapping work has begun.	<ul> <li>Finalize RFP for photography</li> <li>Prepare inventory of photos</li> </ul>
Legacy project	Analysis	Completed	February	Consultants completed report	Consultants' report received
	Implementation	Not active	October	N/A	•

Budget Overview UNESCO

<u>Budget Overview</u> O	TALSCO		
REVENUE	CASH BUDGET	ACTUAL CASH, As of Jan 31/10	DIFFERENCE
ACOA	273,519.50	74,266.98	
Province of Nova Scotia	273,519.50	72,402.88	201,116.62
County of Kings	100,000.00	100,000.00	0.00
Kings CED	0.00	6,894.52	-6,894.52
Parks Canada	0.00	0.00	0.00
	1,316.00	658.00	l
World Acadian Congress	•		l il
Private Donation	30,000.00	5,000.00	'
Societe Promotion Grand Pre	4,000.00	2,000.00	
Acadian Organizations Donations	8,000.00	8,000.00	0.00
Moncton & Mount Allison Universities	0.00	0.00	0.00
	690,355.00	269,222.38	421,132.62
<del>-</del>	0,00,0000		
EXPENSES		ACTUAL CASH	
Communications & Public Relations			
Communications & PR Specialist	0.00	0.00	0.00
Comunications Strategy	27,371.00	28,871.00	
<b>5.</b>	•	0.00	· · · · · · · · · · · · · · · · · · ·
Website	0.00		I .
Web Administration	1,065.00	504.74	
Communication-Related Materials	10,650.00	9,093.70	l ' li
Translation	15,975.00	297.94	15,677.06
International Brochure	2,663.00	0.00	l l
Sub-Total	57,724.00	38,767.38	18,957
	31,124.00	30,707.30	10,757
Research & Expertise	404,000,00	00.504.5	47.070.60
Heritage Planner	106,000.00	88,726.47	l Is
Archaeologists	35,145.00	25,507.87	9,637.13
Cartography	5,325.00	0.00	5,325.00
GIS	0.00	0.00	0.00
Historians	0.00	0.00	
	0.00	0.00	
Archaeological Surveys			l. I
Archival Research	0.00	0.00	i I
Conservations Services	0.00	0.00	0.00
Sub-Committee Meetings	21,300.00	15,831.19	5,468.81
Air Photos	4,260.00	202.24	4,057.76
LIDAR	0.00	0.00	
	23,962.50	4,800.00	<b>!</b>
Comparative Study	· .	=	ì I
Background Research for Management Plan	5,325.00	4,887.34	
Sub-Total	201,317.50	139,955.11	61,362.39
Consultation & Stakeholder Relations			
Stakeholder Relations	0.00	0.00	0.00
Permanent Display	5,325.00	1,197.90	4,127.10
Meetings	4,260.00	2,854.16	1,405.84
8	-	797.63	· · · · · · · · · · · · · · · · · · ·
Meeting Documents	4,260.00		3,462.37
Translations Services	0.00	0.00	0.00
Sub-Total	13,845.00	4,849.69	8,995.31
Nominations Proposal-Production & Follow-	սթ		
Graphic Design	26,625.00	0.00	26,625.00
Photography & Video	5,325.00	0.00	5,325.00
Editing	21,300.00	0.00	21,300.00
3	I		
Translation	0.00	0.00	0.00
Printing	10,650.00	0.00	10,650.00
Maps Production	5,325.00	0.00	5,325.00
Interpretation & Presentation Supports	63,900.00	25,191.67	38,708.33
Professional Services (including Paris delivery)	29,287.50	0.00	29,287.50
Attendance at World Heritage Convention	0.00	0.00	0.00
Site Visit		0.00	
	5,325.00	· · · · · · · · · · · · · · · · · · ·	5,325.00
Sub-Total	167,737.50	25,191.67	142,545.83
Project Administration			
Project Management	31,950.00	9,587.51	22,362.49
Research Assistant	0.00	0.00	0.00
Data File Management	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00
Office Space	0.00	0.00	
•			0.00
Board of Directors Operations	21,300.00	14,755.59	6,544.41
Conferences & Events	10,650.00	5,699.20	4,950.80
Sub-Total	63,900.00	30,042.30	33,857.70
Total Expenses Pre-Contingency & Taxes	504,524.00	238,806.15	265,717.85
•			
Contingency	59,432.00	0.00	59,432.00
HST (not applicable on Heritage Planner Expen_	0.00	0.00	0.00
Sub-Total	59,432.00	0.00	59,432.00
Total	563,956.00	238,806.15	325,149.85
Anticipated Surplus/Deficit	126,399.00	30,416.23	95,982.77
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